

Engage 360° – Extended Learning Program

BEHAVIOR NOTIFICATION PROCEDURES

Action Steps	Timeline	Responsibility
The following steps ensure that students are attending a quality program that is		J
safe, secure, and conducive to learning. The Engage 360° Program is an		
extension of the school day, so students need to follow the school-wide		
expectations during Program.		
Engage 360° Best Practices Behavior Flowchart		
Use this resource with its examples to help guide you to determine if a behavior	As Needed	All Staff
is minor or major. All severe behaviors that put a risk factor towards the safety		
of self or others should be immediately reported.		
For a list of student interventions and step by step procedures for	As needed	All Staff
implementation, visit <u>www.pbisworld.com</u> .	or after 3 rd	
	Offense	
Instructional Provider Progressive Discipline		
Students must follow the rules and expectations set forth by the school site. If		
they are unable to do so, the following progressive consequences will occur:		
Verbal Warning	On the day	
 Warnings should be done "to the side," unless students are in 	of the	All Staff
imminent danger, as to not embarrass students or provide them	offense	
with negative attention.		
Behavior Notification Form – 1 st Offense (Warning)		VII CF-ft
This is a documented warning, if the student does not respond		All Staff
to the verbal warning, which is shared with the parent/guardian.		
This requires a parent/guardian signature.		
Behavior Notification Form – 2 nd Offense Parent/guardian is patified of the city attention (a.g., being)		All Staff
Parent/guardian is notified of the situation (e.g., being dispensetful to adults) and possibly removing the student from		All Stall
disrespectful to adults) and possibly removing the student from		
 preferred activities on the following day. Behavior Notification Form – 3rd Offense (Refer to Site Coordinator) 		All Staff
If the student continues to have the same or similar issue after		7 til 3 carr
steps 1 – 3 and have not responded to parent notifications, the		
student may be subject to further progressive discipline.		
Parent/guardian is notified of the situation. The		
student is possibly restricted from preferred activities		
on the following week	_	Site Coordinator
Signed copies of Behavior Notification Forms and Behavior Contracts	Ongoing	
must be filed in the students Engage 360° records.	_	
Copies of Behavior Notifications forms from a site must be uploaded	As	Site Coordinator
into the Google Classroom (please refer to the Classroom Calendar)	Scheduled	